

FAU College of Medicine Support Center

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Zoom Spotlighting

Ankit Shah - 2023-06-01 - WORKING REMOTELY

Spotlighting participants' videos

Spotlight video puts up to 9 participants as the primary active speakers for all participants, and participants will only see these speakers. Spotlighting can also be done during [screen sharing](#). This feature is often used to spotlight a keynote speaker.

This article covers spotlighting videos on the Zoom desktop client and Zoom mobile app, but you can also [spotlight videos in Zoom Rooms](#).

Alternatively, you can [pin up to 9 participants' videos](#), which will make them the primary speaker on your device only. Other participants will still have [Active Speaker](#).

Note: Cloud recordings will recognize and record up to 9 spotlighted participants in the [Gallery View recording layout](#).

Prerequisites for spotlighting

In a Meeting

- Host or co-host privileges for the meeting
- Zoom desktop client for Windows, macOS, or Linux: [Global minimum version](#) or higher
- Zoom mobile app for Android or iOS: [Global minimum version](#) or higher
- Three (3) or more participants with video on

In a Webinar

- Host or co-host privileges for the webinar
- Zoom desktop client for Windows, macOS, or Linux: [Global minimum version](#) or higher
- Zoom mobile app for Android or iOS: [Global minimum version](#) or higher
- Two (2) or more panelists, at least one with video on

Note: Spotlighting is not available while in the webinar backstage area, if [using Webinar Backstage](#).

How to spotlight participants

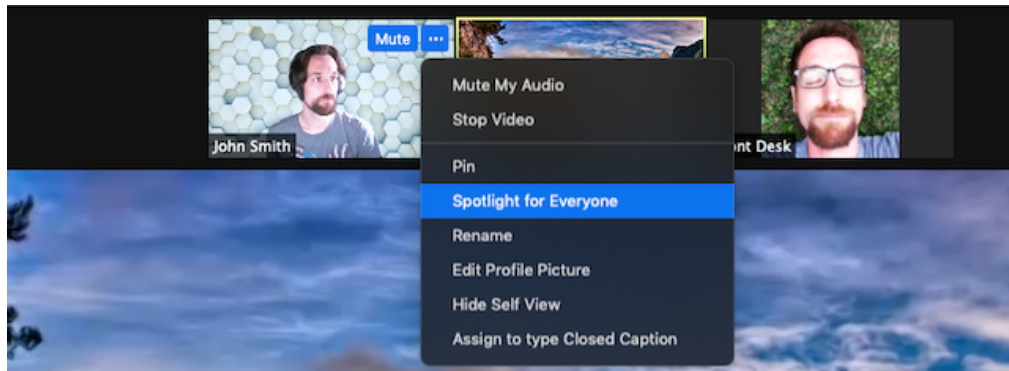
[Windows](#) | [macOS](#)

1. Start a meeting or webinar as the host, or join and be assigned co-host.
2. Hover over the video of the participant you want to spotlight and click the ellipsis

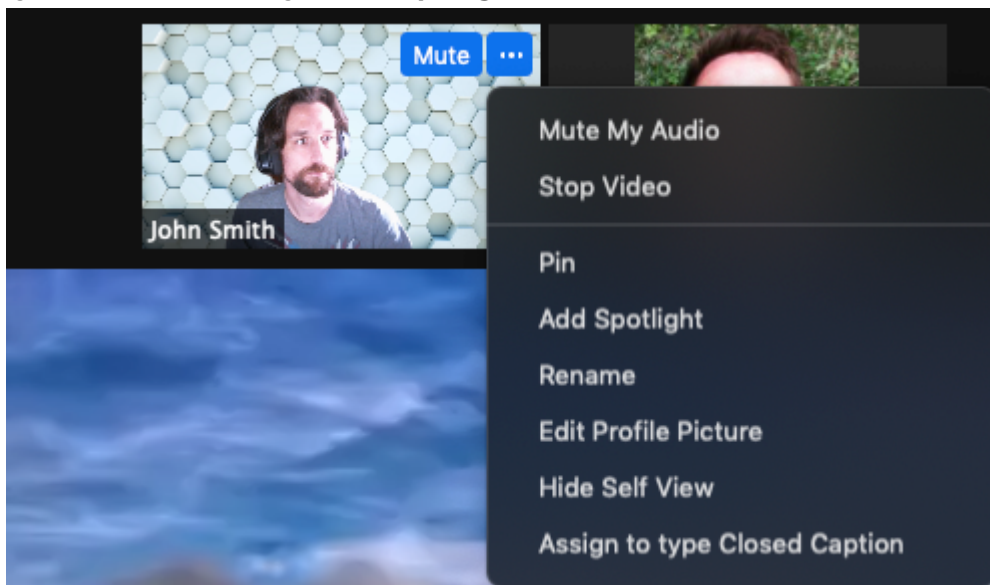
icon

Additional options for that participant are displayed.

3. Click **Spotlight for Everyone**.

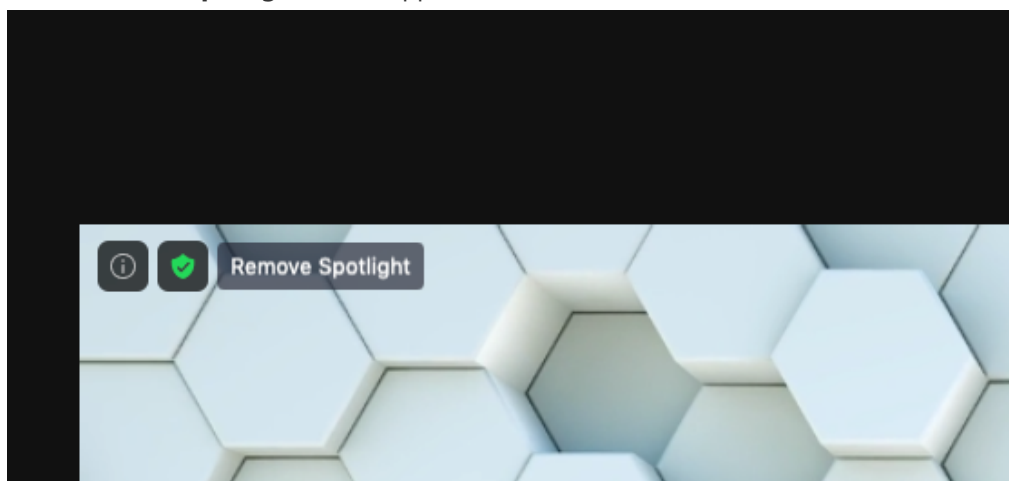


4. (Optional) To spotlight additional participants (up to 9 total), follow steps 2 and 3 again as needed, clicking on **Add Spotlight** instead.



To cancel a Spotlight

1. Click **Remove Spotlight** in the upper-left corner of the video area.



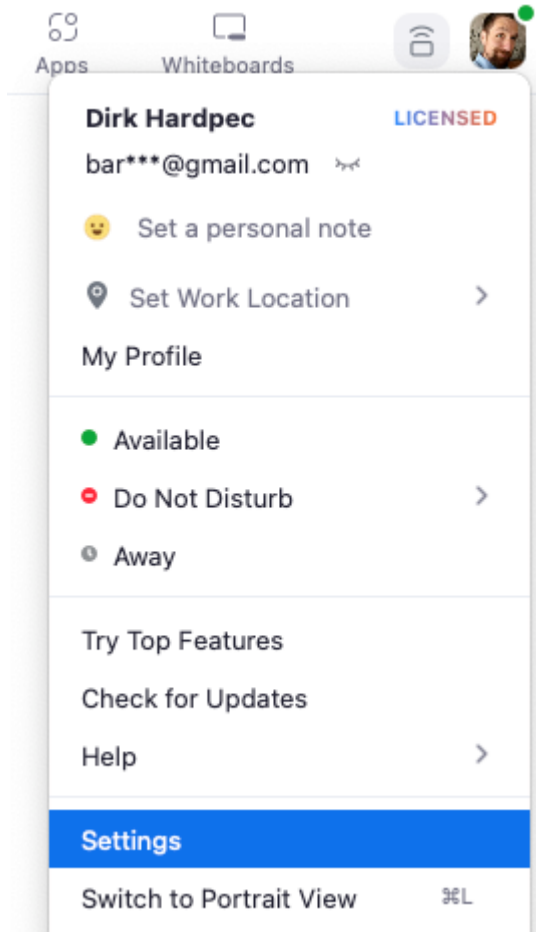
This will return the meeting to Speaker or Gallery view.


Spotlight when I speak

To ensure that you are automatically shown on on your own screen when you are in Speaker view and are talking, you will want to enable this automatic self-spotlight feature. This can be particularly useful if you are [recording locally](#).

To enabled this setting:

1. Sign in to the desktop client
2. Click your profile picture then click **Settings**.



3. Click the  **Video** tab.
4. Check **See myself as the active speaker while speaking**