FAU College of Medicine Support Center

Zoom: Pin vs Spotlight

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Pin or Spotlight a video in Zoom Rooms

You can pin or spotlight a video during a meeting.

Pinning a screen allows you to disable active speaker view and watch a specific speaker. Pinning another user's video will only affect your local view in the Zoom Room, not the view of other participants, and it will not affect cloud recordings.

Spotlighting a video puts a user as the primary active speaker for all participants in the meeting and cloud recordings. To spotlight, you need at least 3 participants in the meeting with their videos on. Spotlighting can only be done by the host.

Prerequisites for pinning or spotlighting a video in a Zoom Room

- Zoom Rooms global minimum version or higher

How to pin or spotlight a video in a Zoom Room

1. Start a new or scheduled meeting.
2. Tap **Participants**  on the Zoom Room Controller.
3. Tap the host or participant's name, and then tap **Pin** or **Spotlight Video.**
4. If you have multiple screens in your Zoom Room, you can choose which screen to pin the video to.

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