FAU College of Medicine Support Center

Recording a Meeting

Christine Clevenger - 2023-06-16 - Classroom/Conference Room Technology

Recording Options within the Schmidt College of Medicine

Option 1: Fully Virtual Meeting

1. Record within Zoom/Teams
2. Put in a ticket with the recording- Ed Tech will upload it to Mediasite (FAU-Preferred Video Platform)

Option 2: Hybrid Meeting (Simultaneously Virtual and in-Person)

- Follow the steps in Option 1 or
- If in BC126, BC128, or BC130- Put in a ticket to have Ed Tech schedule a room recording directly from MediaSite (FAU-Preferred Video Platform)

Option 3: In-Person Meeting

- In BC126, BC128, or BC130- Put in a ticket to have the event recorded. **Presenters must wear a microphone.**
- If not in a classroom, put in a ticket for other options.

- Tags
- lecture recording
- record
- Video