

FAU College of Medicine Support Center

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OwlMed Calendar Overview

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Calendar

The Calendar is the prominent feature in OwlMed that allows Users to see their scheduled Events. Users will have multiple ways to customize the view of their Calendar, ranging from day, week, month and list view.

Calendar Views:

Month View

The screenshot shows the OwlMed calendar interface for November 2017. At the top, there is a navigation bar with 'LCMS Plus', 'Calendar', 'Courses', and 'Search'. Below this, there are navigation buttons: '< today >' (1), 'Filter', 'Add Event', and 'More'. The calendar grid shows events for each day, color-coded by course. A help icon (?) is visible in the bottom right corner of the calendar view (3).

W	Mon	Tue	Wed	Thu	Fri
44	30	31	1	2	3
	9a Introduction to Principles of Cell Biology 10a Pharmacokinetics I 11a Pharmacokinetics II	9a Second Messengers Workshop 1p Anatomy Lab	9a Pharmacology and Mechanisms 10a Pharmacology and Mechanisms 11a Pharmacology and Mechanisms 1p Micro Lab	9a Simulation Experiences	9a Clinical Shadowing
45	6	7	8	9	10
	9a Pharmacogenomics 10a Nuclear Receptors in Diseases 1p Midterm Exam	9a Introduction to Pathology 10a The Cell Cycle 11a Molecular Mechanisms of Apoptosis 1p Anatomy Lab	9a Neoplasia I 10a Neoplasia II 11a Neoplasia III 1p Micro Lab	9a Simulation Experiences	9a Clinical Shadowing
46	13	14	15	16	17
	9a Response to Injury and Inflammation 10a Skin Wound Healing 11a Vasculogenesis		9a Chronic Inflammation in Diseases 10a Hemodynamics I & Hemostasis 1p Micro Lab	9a Simulation Experiences	9a Clinical Shadowing

1. The calendar views can be set to day, week, month or list.
2. Scroll to the future or the past in increments of days, weeks or months, or return to the Today View with a click.
3. Use the ? Icon to reach the Help Screen and access the key explaining the color coding for Events.

Calendar Color Codes

LCMS+ Demo Calendar Colors

Below you will find a listing of color codes used in the calendar along with a description of where the color is used.

Name/Code	Description
LCMS+ Teal Dark #047175	Advisory Dean Lunch
LCMS+ Green Dark #0b5920	Applied Practice
No color chosen	Assessment
LCMS+ Blue Dark #194d6e	Autopsy
LCMS+ Green Dark #0b5920	Basic Science Lunch
No color chosen	Break
No color chosen	Briefing
LCMS+ Red #A63946	Case-Based Instruction/Learning
LCMS+ Orange #ae5e33	Clinical - Inpatient
LCMS+ Pink #c141a8	Clinical Correlation

Week View

The week at a glance is a convenient way to plan your week.

LCMS Plus Calendar Courses Search ✉ 🔔 👤

< today > Oct 30 – Nov 3, 2017 day week month list

Filter Add Events 1 More 2 🔍 ⓘ

W44	Mon 10/30	Tue 10/31	Wed 11/1	Thu 11/2	Fri 11/3
Long Events					
7am					
8am					
9am	9:00 - 10:00 Introduction to Principles of Cell Signaling and Pharmacology of	9:00 - 12:00 Second Messengers Workshop	9:00 - 10:00 Pharmacology and Mechanisms of Action of GPCR I	9:00 - 5:00 Simulation Experiences	9:00 - 3:00 Clinical Shadowing
10am	10:00 - 11:00 Pharmacokinetics I		10:00 - 11:00 Pharmacology and Mechanisms of Action of GPCR II		
11am	11:00 - 12:00 Pharmacokinetics II		11:00 - 12:00 Pharmacology and Mechanisms of Action of GPCR - Workshop		
12pm					
1pm		1:00 - 5:00 Anatomy Lab	1:00 - 5:00 Micro Lab		
2pm					

1. Use the Calendar's filters under More, to see the weekends.
2. Click the opposing arrows to display or hide the Documents Menu.

Week View with Documents

< today > Oct 30 – Nov 3, 2017 day week month list

Filter Add Event More

W44	Mon 10/30	Tue 10/31	Wed 11/1	Thu 11/2	Fri 11/3
Long Events					
7am					
8am					
9am	9:00 - 10:00 Introduction to Principles of Cell Signaling and Pharmacology of Receptors	9:00 - 12:00 Second Messengers Workshop	9:00 - 10:00 Pharmacology and Mechanisms of	9:00 - 5:00 Simulation Experiences	9:00 - 3:00 Clinical Shadowing
10am	10:00 - 11:00 Pharmacokinetics I		10:00 - 11:00 Pharmacology and Mechanisms of		
11am	11:00 - 12:00 Pharmacokinetics II		11:00 - 12:00 Pharmacology and Mechanisms of		
12pm					
1pm		1:00 - 5:00 Anatomy Lab	1:00 - 5:00 Micro Lab		

Documents

- Introduction to Principles of Cell Signaling and Pharmacology of Receptors
 - [Intro_to_Principles_of_Cell_Signaling](#)
 - [Intro_to_Principles_of_Cell_Signaling](#)
- Pharmacokinetics I
 - [Pharmacokinetics_I](#)
 - [Pharmacokinetics_I](#)
- Pharmacokinetics II
 - [Pharmacokinetics_II](#)

Day View with Documents

The Day or List views organize daily Events in chronological order.

< today > Wed, 11/01/17 day week month list

Filter Add Event More

W44
Long Events
9am
10am
11am
12pm
1pm

Documents

- Pharmacology and Mechanisms of Action of GPCR I
 - [Pharmacology_and_Mechanisms](#)
 - [Pharmacology_and_Mechanisms](#)
- Pharmacology and Mechanisms of Action of GPCR - Workshop
 - [Pharm_Workshop_Guide](#)
- Micro Lab
 - [Micro_Lab_3](#)

List View with Documents

The List View provides a chronological view of the week, with or without the Documents Menu in the side panel.

Documents

Handy tools for selecting and downloading documents are available in the Calendar, Course and Event screens.

For more detailed information refer to [Download Materials](#) article.

Filters

	Mon 10/30	Tue 10/31	Wed 11/1	Thu 11/2	Fri 11/3
Long Events					
7am					
8am					
9am	9:00 - 10:00 Introduction to Principles of Cell Signaling and Pharmacology of Receptors	9:00 - 12:00 Second Messengers Workshop	9:00 - 10:00 Pharmacology and Mechanisms of Action of	9:00 - 5:00 Simulation Experiences	9:00 - 3:00 Clinical Shadowing
10am	10:00 - 11:00 Pharmacokinetics I		10:00 - 11:00 Pharmacology and Mechanisms of Action of		
11am	11:00 - 12:00 Pharmacokinetics II		11:00 - 12:00 Pharmacology and Mechanisms of Action of		
12pm					

Filters

The **Set Calendar Filters** feature allows Users to set personal preference defaults and/or clear filters that they are currently using on their Calendar. Users can select their Campus and Program as well as School Year and Course or choose to see only Events in which they are enrolled.

Set Calendar Filters

Selecting a filter will make the calendar only display events that match the chosen value.
Changes are saved as you make choices.

Campus: All Campuses

Program: All Programs

The items in the filters below will change based on the other filters chosen. For example, the list of Locations will only show those locations you can see based on the Campus or Course filter that you have selected.

Note! These lists are looking at weekend events, even if your calendar is not set to show weekends.

Location: No items found

Event Type: No items found

School Year: No items found

Course: No items found

Only events in which I am enrolled

My Grader Events

My Student-Faculty Events

Use Your Defaults Clear Filters Close

To see weekends, use the **More** filter.

Toggle inline help off/on with the +/- sign.

Add Event

< today >

Filter Add Event More

+ Add a Personal Event

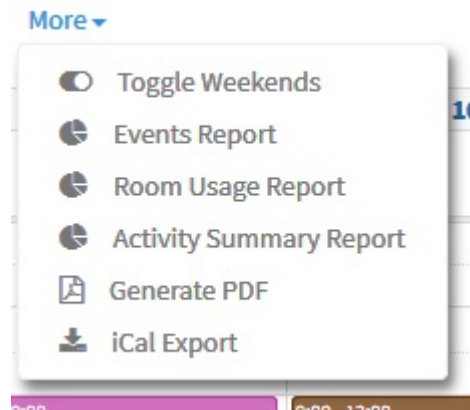
More

Toggle on/off weekends on the calendar.

View a variety of Calendar reports: Events, Room Usage, or Activity Summary.

Generate and download a PDF version of your Calendar .

Create an iCal calendar export file.



Generate PDF

A screenshot of a web form titled 'Generate PDF Calendar'. The form has a dark green header with window control icons. The settings are as follows:

- Current Week
- Next Week
- Current Month
- Primary Only
- Display By:
- School Year:
- From Date: *
- To Date: *
- Course:
- Only enrolled events
- Landscape
- Show Weekends
- Show Conflicts
- Format:

A green 'Generate PDF' button is located at the bottom of the form.

Select your preferences for a PDF version of your personal Calendar.

iCal Export

This will generate a standards compliant iCal data file that can be imported into most modern calendaring systems. Save the generated file and then import it into your preferred calendar system.

Create LCMS+ Demo iCal Export

This screen will generate an iCal file for the calendar events you define. The file name will be [yourID].ics

Current Week

Next Week

Current Month

Primary Only

Academic Year:

School Year:

From Date: *
(Click for pop-up calendar)

To Date: *
(Click for pop-up calendar)

Course:

Only enrolled events

Generate iCal Export