

FAU College of Medicine Support Center

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M1 iPad Pre-Orientation Steps Email

Jeff Clark - 2023-07-24 - [*M1 Student Materials*](#)

Dear _____,

Welcome to FAU and to the Schmidt College of Medicine!

During your orientation week, you will be receiving an **Apple iPad**, Apple Pencil, and Keyboard case. These tools will be used as a core resource during your medical education curriculum.

Prior to obtaining your device, there are several steps that you must complete prior to Monday.

PART ONE: What you need to do today:

In order for you to receive your iPad, you must complete the following steps **no later than Friday July 28 , 2023:**

1. Create a new (@health) Apple ID using your FAU email address ([xxxx@health.fau.edu](#)). **DO NOT** use your personal email address. Please remember your password and be prepared to use it during orientation.

- Steps on how to create your Apple ID on an iPhone, iPad, or iPod touch
<https://support.apple.com/en-us/HT204034#ios>
- Steps on how to create your Apple ID on a Mac or PC
<https://support.apple.com/en-us/HT204034#macorpc>
- Apple ID Creation form <https://appleid.apple.com/account>

2. Confirm your accounts are all functioning properly:

1. Confirm that your email is working by logging in to the Office 365 Web Portal at <http://outlook.fau.edu>
2. Confirm that your FAU account is working by logging in to MyFAU portal at <https://myfau.fau.edu>
3. Confirm that your FAUNetID has been activated by going to the [Accounts Activation](#) page.
 - **Please note:** If you experience any issues with steps 1-3, please

contact the Central Help Desk at **561-297-3999** for assistance.

3. Create your iClicker Cloud Student Account with COMIT-Provided License Code:

1. Join the 2023 M1 Orientation Course: <https://join.iclicker.com/LJRK>
2. Create an Account (using your FAU credentials)
3. IMPORTANT: Redeeming your 365 Day License Subscription
 1. Go to the home screen
 2. Select the three lines
 3. Select SUBSCRIPTIONS
 4. Select POLLING (ignore the 14 day free trial- COMIT has purchased you a 365 day license that you need to redeem)
 5. Enter Single-Use Access Code: _____

4. Read and Acknowledge IT Policies:

1. Acceptable Use Policy -
<http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Acceptable%20Use.pdf>
2. Privacy, Confidentiality, and Information Security Agreement -
<http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Privacy.pdf>
3. FAU College of Medicine – Information and Data Security Policies -
<http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Information%20and%20Data%20Security.pdf>
4. Lost, Stolen or Damaged Device - Frequently Asked Questions -
<http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Device%20Replacement.pdf>

5. Final Step: Fill out the COM IT Acknowledgement Form

- Upon completing all steps above successfully, please complete the [COM IT Acknowledgement Form](#).

PART TWO: During Orientation

- You will receive your iPad, Apple Pencil, and Case on Monday, July 31st.
- Along with your iPad bundle, you will receive **College of Medicine-specific instructions**. Please follow these instructions exactly to ensure your iPad is setup correctly and receives the required apps.
- You will need to know your AppleID, AppleID Password, your FAU email address, as well as your FAU Z-Number in order to setup your iPad.
- The COMIT and Mock Quiz sessions on **Wednesday, August 2nd** will **require the use of your ready-to-go iPad, including the pre-loaded Exemplify and iClicker Cloud Polling apps.**

You are free to bring your own laptop or other devices (Mac/PC) as a course supplement to your FAU-issued iPad. Please note that your FAU issued iPad is State property and will be collected at the end of 4 years.

Should you have any IT questions, please check out our COM IT Support Portal at ComSupport.fau.edu as well as our [M1 Knowledgebase Section](#), which has lots of important information to assist you with your education.

Thank you, and we look forward to seeing you during orientation!

College of Medicine IT

ComSupport.fau.edu



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How to setup an Apple ID

You are required to create one Apple ID in order to access your FAU-issued iPad. Please remember your password and be prepared to use it during orientation.

Steps on how to create your Apple ID on an iPhone, iPad, or iPod touch

<https://support.apple.com/en-us/HT204034#ios>

Steps on how to create your Apple ID on a Mac or PC

<https://support.apple.com/en-us/HT204034#macorpc>

Apple ID Creation form

<https://appleid.apple.com/account>

Read and Acknowledge IT Policies

All College of Medicine workforce members who receive an FAU-issued mobile device (such as a phone, tablet or laptop) must be aware of the following applicable policy and informational documents:

- Acceptable Use Policy
 - <http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Acceptable%20Use.pdf>
- Privacy, Confidentiality, and Information Security Agreement
 - <http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Privacy.pdf>
- FAU College of Medicine – Information and Data Security Policies
 - <http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Information%20and%20Data%20Security.pdf>
- Lost, Stolen or Damaged Device - Frequently Asked Questions
 - <http://med.fau.edu/docs/internal/it/policies/COM%20IT%20-%20Device%20Replacement.pdf>