FAU College of Medicine Support Center

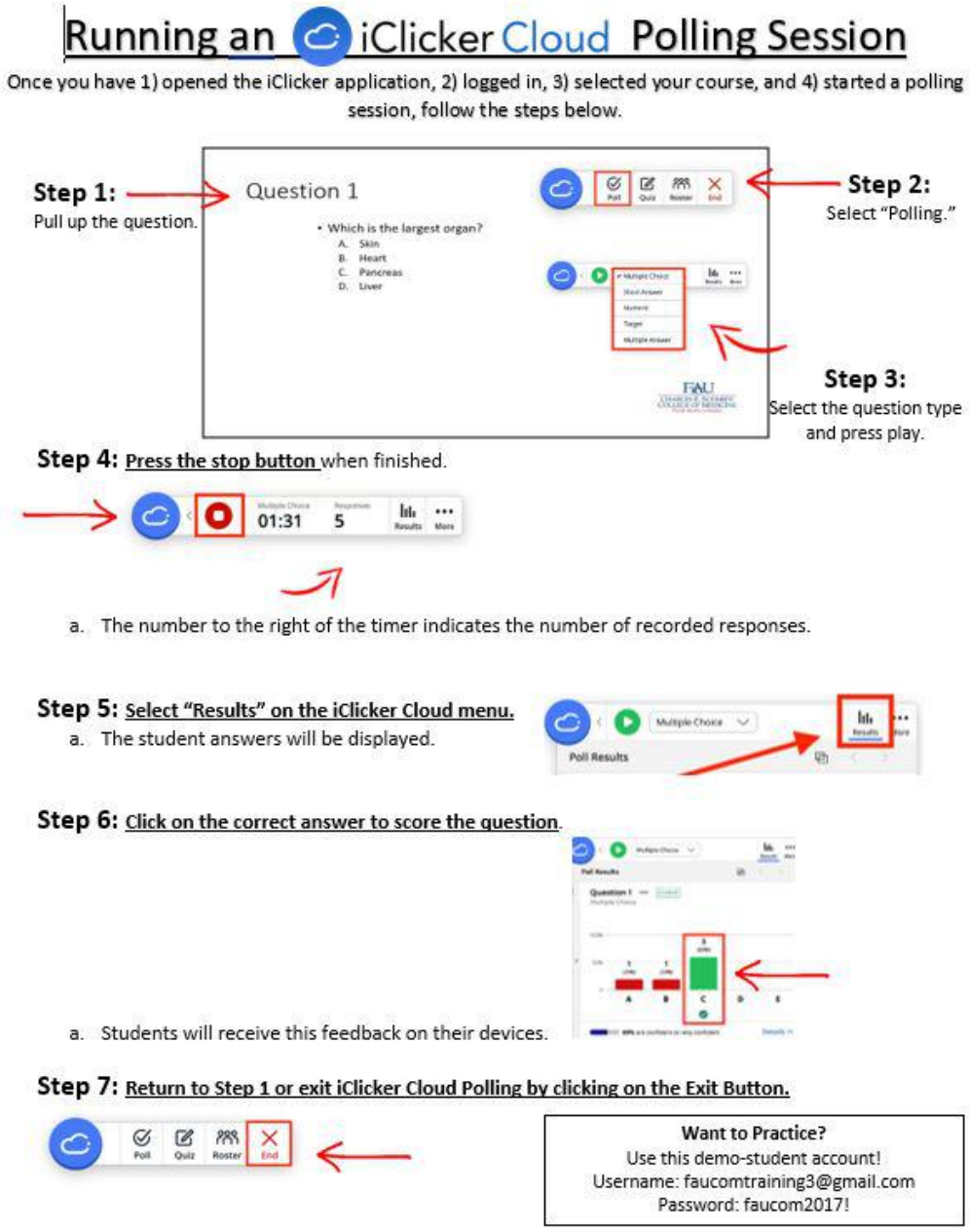
Faculty Guide to Getting Started with iClicker Cloud

Ankit Shah - 2023-08-23 - Software

Getting Started with iClicker Cloud

Quick One Pager Guide and Detailed Instructions

Part 1) Quick One Pager Guide



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Part 2) Detailed Instructions

Welcome to iClicker Cloud, the platform instructors use to engage students with polls and assignments, assess students with quizzes, and keep track of attendance!

The iClicker Cloud desktop software is your hub for running synchronous Polling, Quizzing, and Attendance activities. The iClicker Cloud instructor website is your hub for creating Assignments for asynchronous or synchronous learning and managing roster and gradebook data.

Students will participate in your Attendance, Polling, Quizzing, and Assignments activities using the iClicker student mobile or web app (formerly known as iClicker Reef) on mobile devices, tablets, or laptops. They also

have the option of participating in class activities with iClicker remotes.

Below is a checklist for instructors designed to take you from setting up your iClicker Cloud account to using iClicker Cloud in class. You will need to set up your account and course in iClicker Cloud before students can register.

Using iClicker in a virtual classroom? See our quick start guide for remote instruction.

Step 1: Create a free iClicker Cloud instructor account

It only takes a few minutes to create your account, whether on the iClicker Cloud website or via the desktop software.

Learn more.

Step 2: Create a course for demo purposes only. All UME courses will be created by EdTech.

Note: If you are using Macmillan Learning's Achieve platform, you can also create your iClicker Cloud course within Achieve. Learn more about creating an iClicker Cloud course in Achieve.

Create a course with a name and enough details to make it easy for your students to identify in the iClicker student app. If you teach multiple sections that meet at different times, you should create a separate iClicker Cloud course for each section that is clearly labelled for students. You can share your course if you have any TAs or co-instructors who will need access.

You may also want to create a practice course to experiment with as you get to know iClicker Cloud.

Learn more.

Step 3: Manage course settings

Before using iClicker with your students, you can customize your course, including which devices you want to allow for participation, how you want to score polls and quizzes, how you want to use Attendance, and much more.

Learn more.

Step 4: Decide how you will add grades from iClicker Cloud to your main gradebook

You may wish to decide how you'll manage iClicker grades at this point, as this will affect how you finish setting up your iClicker Cloud course and how your students register for your course.

You have a few options for transferring Polling, Quizzing, and Assignment scores from iClicker Cloud to your campus learning management system (Canvas, Blackboard, Brightspace by D2L, Moodle, or Sakai). You can set up an integration with iClicker and your LMS (depending on what your administrator has enabled for your institution), or you can manually upload a spreadsheet of student grades to your LMS.

If you're using another Macmillan Learning product, such as Achieve, you can also set up an integration to sync iClicker activity scores with your external gradebook.

Learn more about your options and access step-by-step setup guides.

Step 5: Download the iClicker Cloud desktop software

You must have the iClicker Cloud desktop software downloaded to your computer to run synchronous Polling or Quizzing activities. Please note the system requirements for the software before downloading. If you are

teaching from a computer where you do not have permission to install software, we offer a standalone version of iClicker Cloud that you can copy to the hard drive without installation.

Note: If you are using iClicker Cloud for Assignments or Attendance only, you will not need to download or use the desktop software.

Learn more.

Step 6: Try it out! Practice running a poll in the iClicker Cloud desktop software

With iClicker, you can start engaging students right away. Simply make sure to include slides with questions in your existing presentation slides. If you're using Polling in synchronous class sessions, the software automatically snaps an image of the content that is on your screen at the moment you start each poll and sends that screenshot as a question to students' devices.

If you're using Assignments synchronously or asynchronously, you will upload your questions and can indicate correct answers via the iClicker Cloud instuctor website. Students complete Assignments on their own schedule in the iClicker student app.

If you're using iClicker synchronously, we definitely recommend practicing a bit before going live with your students. Once you've set up your course and downloaded the iClicker Cloud software, log in, start a class session, and try it out with your own presentation slides. You can even answer your own Polling questions in the student app! The following video shows both the instructor and student perspectives.

Learn more.

Step 7: Help your students get started

Our most successful iClicker Cloud users recommend carving out a little bit of class time during the start of the term to onboard students with iClicker. It also helps to send a message to students before classes start to let them know you'll be using iClicker, and to share any instructions they may need to register for your course in the iClicker app. This helps avoid confusion with iClicker grades later on in the term.

What you need to communicate with your students

- Tell students how you want them to participate in your class sessions. They can use remotes, mobile devices, or a mix, but it's up to you to decide what you'll allow in your classroom.
- In order to receive credit, each student needs to create an account in the iClicker student app—even if they are using remotes:
    - The **First** and **Last Name** in their iClicker account should match their name in their LMS.
    - The **Email** in their iClicker account should be their school email.
    - The **Student ID** in their iClicker account is usually the username they use to log in to their LMS (e.g., CanvasID or Blackboard Username).
- Let students know what their options are for obtaining an access code or subscription—unless your institution or department has an iClicker site license, in which case there is no cost to students to participate in class with the iClicker app. If you're using Achieve, look for an iClicker button in your

gradebook—it means that iClicker access is included for your course at no extra cost.

How students can join your iClicker course

- If enabled for your institution, you can set up an iClicker Cloud integration with your LMS. With Roster & Grade Sync, students will be added to your iClicker Cloud course automatically based on their iClicker student app account information. With LTI Grade Sync, students will click a link in your LMS to connect their iClicker accounts and join your course.
- If you don't set up LMS grade sync for your course, you can easily invite students to your course using your join code or join link. Students sign in to or create their account, and then they're dropped directly into your course in their apps. If you choose to make your course unlisted and you are not using LMS grade sync, students can only enroll in your course using this Quick Join method. Learn more about Quick Join.
- Unless you make your course unlisted, students can always manually search for and add your course in the iClicker student app. Be sure to share with your students the name of your course and any other course details (e.g., term, meeting times) from your course settings.

Instructions you can customize and share with your students

In the article below you'll find helpful resources, such as syllabus templates and slides for the first day of class, that you can customize based on how you are using iClicker Cloud.

- Student Onboarding Resources: Customizable Syllabus Templates and First Day of Class Slides

Other helpful resources for students

- Checklist: Getting Started with the iClicker Student App
- How to Troubleshoot Missing iClicker Points
- How to Troubleshoot Your Connection to iClicker
- iClicker Attendance Geolocation Tips

Watch the presentation below to learn more about best practices for onboarding your students with iClicker.

Learn more.

Step 8: You're ready to go! Use iClicker to keep students engaged in your classes

Congratulations! You’re ready to use iClicker in your course! Here's what you can do with iClicker in your class sessions.

- Tags
- iClicker