

FAU College of Medicine Support Center

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Evaluations in OwlMed M1 Students

Marcelle Gornitsky - 2023-07-28 - [*M1 Student Materials*](#)

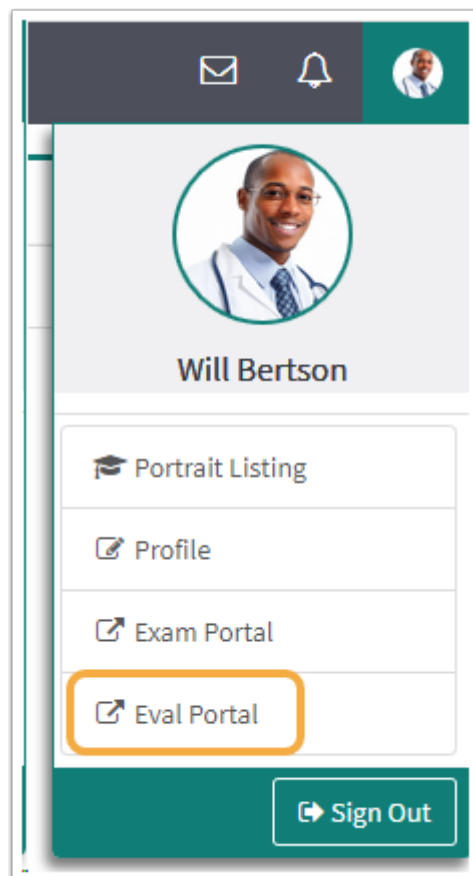
Evaluations

Evaluations

Evaluations can be accessed through your Academic Portrait, Evaluation Portal, and the Evaluations Link in your Profile. This article describes how you can access and manage your Evaluations.


Evaluations Portal

The Evaluations Portal can be used to access all active and open Evaluations which you need to complete. To access the Evaluations Portal, click on your profile photo in the top right corner and select **Eval Portal** on the Account Menu.



The Evaluations Portal Link will take you to a report that shows all of the active and open evaluations you need to complete for the current day.

In the Evaluation Portal you will have the ability to access and complete evaluations.

Leo: Evaluation Portal


On-Demand Evaluations

Request An Evaluation
Evaluate Someone Else

Evaluations To Be Completed

Show
10
entries

Refresh
Help

Search:

Type	Course	Name	Title	Evaluatee
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Adelstein, David
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Burrows, Donald

Showing 1 to 2 of 2 entries

Previous
1
Next

Click on the Evaluation you would like to take. Once the Evaluation has been submitted, the Eval Portal will update the list of open Evaluations.

On-Demand Evaluations

Request An Evaluation
Evaluate Someone Else

Evaluations To Be Completed

Show
10
entries

Refresh
Help

Search:

Type	Course	Name	Title	Evaluatee
SOE	Cardiovascular Medicine SOM 2018/2019 R1 - Main Campus	For Students: Evaluation of Faculty	Bedlam L Event Eval	CARDIOMED - Bedlam L

Showing 1 to 1 of 1 entries

Previous
1
Next

When you are finished taking the evaluation or multiple evaluations, you can log out by clicking on the log out icon in the top right hand corner of your screen or return to the Leo System by clicking on the ->] return icon.

Request an Evaluation (On-Demand Evaluation)

When enabled by the institution, **Students can Request An Evaluation** of them to be completed.

1. Click **Request an Evaluation** on the Eval Portal screen.
2. Complete fields on the Request An Evaluation screen.
3. Click **Submit** to close the Evaluation Request. An email with a link to the evaluation will be sent to the evaluator you chose.

Leo: Evaluation Portal

On-Demand Evaluations

Request An Evaluation
Evaluate Someone Else

Evaluations To Be Completed

Refresh
? Help

Show 10 entries
Search:

Type	Course	Name	Title	Evaluatee
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Adelstein, David
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Burrows, Donald

Showing 1 to 2 of 2 entries
Previous
1
Next

Request An Evaluation

Course Section*
None Selected

Associate this evaluation with an Event?
None Selected

Evaluation Form*
None Selected

Evaluator*

Notes to include in request

Submit

Close

- **Course Section:** Use the drop-down to select the Course Section associated to the Evaluation Request.
- **Associate this evaluation with an Event?:** This optional drop-down allows the Evaluation Request to be associated to a particular Event.
- **Evaluation Form:** This drop-down will provide a list of approved Evaluation forms available for On-Demand Evaluation Requests.
- **Evaluator:** Use the Evaluator drop-down to designate to whom the Evaluation form should be sent.
- **Notes to include in Request:** Provide additional notes to be included in the Evaluation Request with the text box.

Confirmation

Once submitted, a confirmation message will be provided to verify that the Evaluation Request was successful.

Request An Evaluation

✓ **Success!**

Your request has been processed. Reloading evaluations now ...

Track Evaluation Requests

The screenshot shows the Leo LMS interface. At the top, there's a navigation bar with 'Leo', 'Calendar', 'Courses', and 'Search'. Below this, a calendar for 'Apr 12 - 16, 2021' is displayed. The calendar shows a weekly view with columns for 'Mon 4/12', 'Tue 4/13', 'Wed 4/14', 'Thu 4/15', and 'Fri 4/16'. A specific event is highlighted on Monday, April 12, from 1:30 to 3:50 PM, titled 'Pathology: Endocarditis rheumatic fever'. To the right of the calendar, a user profile dropdown menu is open, showing the user's name 'Will Bertson' and a profile picture. The menu includes options: 'My Portrait', 'Profile' (highlighted with an orange box), 'Exam Portal', 'Eval Portal', and a 'Sign Out' button at the bottom.

Profile

[Alt. IDs](#) | [Groups](#) | [Courses](#) | [Change Password](#) | [Devices](#) | [Evaluations](#) | [Attendance](#)

[Return](#) [Close](#)

H + ? X

Profile Manager Personal Settings for Will Bertson

User Name: Will Bertson

Pronouns:

Default Calendar View:

☐ Hide Calendar Document List

☐ Higher-Contrast Page Elements

Default School Year View:

Security Level: 10

Show Only Enrolled Courses:

Show Weekends:

CalDav Server Address: <http://demo.lcmsplus.com/lcms/calDav/index.php/Demo/principals/newdemostudent/>

ICS URL: <http://demo.lcmsplus.com/lcms/calDav/index.php/Demo/calendars/newdemostudent/default?export>

Enable Public Calendar Feed:

My Time Zone:

Display calendar events using:

[Save Profile](#)



Click to upload a new picture

Leo

Calendar Courses PET Search

Profile | Open Evaluations for Will Bertson

Return Close

View Options

On-Demand Evaluations of Current User

Evaluations of Current User

Completed Evaluations

Medical Science, 5 SOM 2021/2022 R1 - Virtual

1

Show 10 entries

Previous 1 Next

View Refresh

Viewing 1 to 4 of 4

Search:

Evaluator	Eval Name	Linked To	Date Requested	Status
Frank Clinician	CFOS-On-Demand	Cardiovascular Medicine SOM 2021/2022 R1 - Main Campus	2021-03-26 01:09:09	1 Completed
Jane Faculty	CFOS-On-Demand	Cardiovascular Medicine SOM 2021/2022 R1 - Main Campus	2021-03-26 01:09:09	2 Expired
Kimmy Baxter	CFOS-On-Demand	Cardiovascular Medicine SOM 2021/2022 R1 - Main Campus	2021-03-26 01:09:09	3 In Progress
Louise Demby	CFOS-On-Demand	Cardiovascular Medicine SOM 2021/2022 R1 - Main Campus	2021-03-26 01:09:09	4 Requested

Show 10 entries

Previous 1 Next

- 1.
- 2.
- 3.
- 4.

Access Evaluations through the Profile

To access your Evaluations through your Profile, complete the following path: **[click on Account Photo] > Profile > Evaluations**

Profile

Return Close

Alt. IDs Groups Courses Change Password Devices **Evaluations** Attendance

Profile Manager

Personal Settings for Will Bertson

User Name: Will Bertson

Pronouns: they/them/theirs

Default Calendar View: Weekly

☐ Hide Calendar Document List

☐ Higher-Contrast Page Elements

Default School Year View: Weekly

Security Level: 10

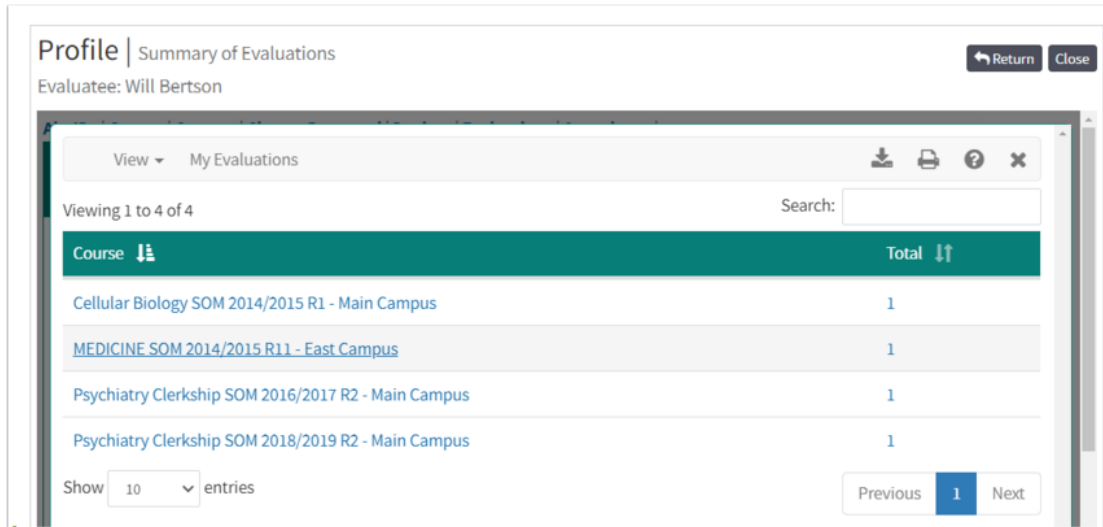
- Click the **Evaluations** link to view pending, active or open Evaluations you have taken, as well as the Evaluations others have completed of you.

NOTE: This feature needs to be enabled by your local system administrator in order to be visible to you. If you do not see the **Evaluations** link in your **Profile**, see your local administrator for more information.

NOTE: Restrictions may apply based on the de-identified status of certain Evaluations.

Open (Active) Evaluations

This report shows a summary of the Evaluations for the user to complete in the System. Each user has access to this report to track their Evaluations. This report links to detailed listings where you can review completed Evaluations or start/complete unfinished or un-opened Evaluations.



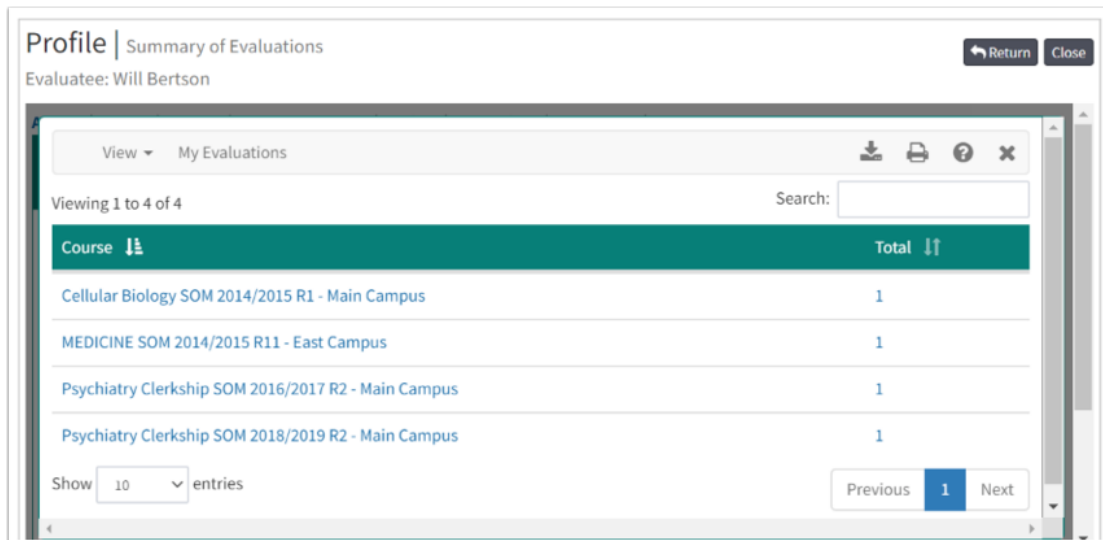
Course	Total
Cellular Biology SOM 2014/2015 R1 - Main Campus	1
MEDICINE SOM 2014/2015 R11 - East Campus	1
Psychiatry Clerkship SOM 2016/2017 R2 - Main Campus	1
Psychiatry Clerkship SOM 2018/2019 R2 - Main Campus	1

- The number listed in the **Open** column indicates the number of open Evaluations for each Course listed.
- Click the number link to view the detailed list of open Evaluations for that Course.

NOTE: Clicking the Evaluation links in the screen will not open the actual Evaluations - you will have to go to your **Activity** page if you want to take the listed Evaluation (or you can access the Evaluation from the **Course or Event Screen**).

Evaluations of Current User

The **Evaluations of Current User** option will take you to a summary list of the Evaluations of you.



Course	Total
Cellular Biology SOM 2014/2015 R1 - Main Campus	1
MEDICINE SOM 2014/2015 R11 - East Campus	1
Psychiatry Clerkship SOM 2016/2017 R2 - Main Campus	1
Psychiatry Clerkship SOM 2018/2019 R2 - Main Campus	1

Note: Different institutions have privacy and business rules that may restrict access to some Evaluations. You can ask your local administrator for more details.

- Users have the ability to view the Evaluations of themselves.
- Click the number count in the total column to view your Evaluations.

Evaluation Review Mode

1
2
3

Example basic milestone rating

Basic Milestone Rating for events from 2020-12-14 to 2020-12-28

MD201: Cardiovascular System MD 2020-2021 R1 - Main Campus

Evaluator: LCMS Plus Admin - Faculty evaluating Students

Status: **Started**

Urgent and Emergent Medical Conditions

Submit

Options ▾

Close

Evaluation for Student

Suzy Student

* I consent that I have not provided the student medical care. ✓ Answered

☒ Yes
☐ No

* Patient Care 5 ✓ Answered

Urgent and Emergent Medical Conditions Hide Details

Level 3

Provides initial stabilization of patients with urgent and emergent medical conditions, as well as safe transitions in care.

Uses code status in clinical decision making.

4

3.5

5
Reset Rating

*Comments:

Enter a comment here

* Please provide comments for students overall performance here: Unanswered

67%

7

Previous Page

Next Page

8

Next Eval

9

1. To submit completed Evaluations, click **Submit**.
2. To view Evaluation options, click the **Options** drop down menu.
3. To end the Evaluation without submitting, click **Close**.
4. Move the slider to choose a rating. As the slider moves, the associated value will display.
5. Click **Reset Rating** to remove the rating you previously chose.
6. Fields marked with * are required and will need a response in order to fully submit the Evaluation.

7. The Evaluation progress bar will update as the Evaluator completes the Evaluation.
8. To view the Next Page of the Evaluation, select **Next Page**.
9. To move to the next open Evaluation, select **Next Eval**.

Completed Evaluations

This report is a list of courses with Evaluations that you have completed.

Course	Finished
Basic Anatomy SOM 2016/2017 R1 - Main Campus	11
Psychiatry Clerkship SOM 2016/2017 R16 - Main Campus	3
Psychiatry Clerkship SOM 2016/2017 R2 - Main Campus	5
Psychiatry Clerkship SOM 2016/2017 R5 - Main Campus	2

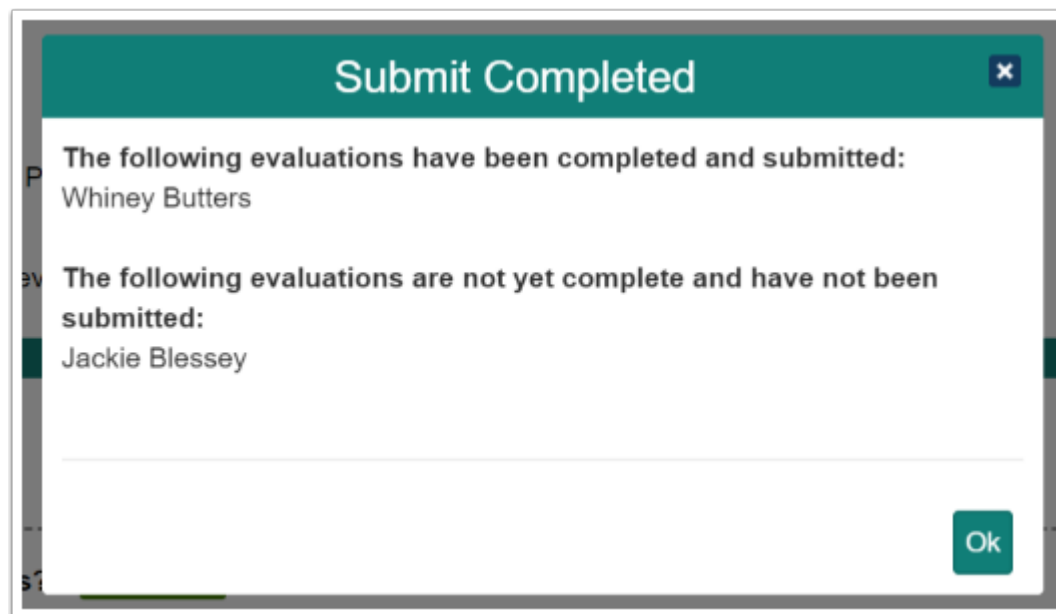
You can click on the number for a detailed list of the Evaluations.

Detailed list

Type	Evaluation	Title	Evaluatee
SOS	Peer Eval of Students	Peer Eval	Agnio, Plasti
SOS	Peer Eval of Students	Peer Eval	Agnosis, Dee
SOS	Peer Eval of Students	Peer Eval	Alberto, Alphonse
SOS	Peer Eval of Students	Peer Eval	Black, Walter
SOS	Peer Eval of Students	Peer Eval	Blessey, Jackie
SOS	Peer Eval of Students	Peer Eval	Bouffard, Cory

TIP: You can click the name link under the Evaluation column to view a read-only version of the Evaluation you completed.

Incomplete Evaluations



If you attempt to submit an Evaluation with unanswered questions, you will get an alert to clarify which evaluations have been completed and submitted. Since you cannot submit incomplete Evaluations, this box will also alert you to Evaluations that are not yet complete and need further attention.