# FAU College of Medicine Support Center



# COM Faculty Position Request Form

Jeff Clark - 2023-04-06 - Faculty

**COM Faculty Position Request Form**

Instructions: This form is used to request approval to establish a new faculty position or to fill a faculty position that has been vacated. Upon the completion of this form, obtain all necessary departmental signatures and submit electronically to COM Finance (comfinance@health.fau.edu) for verification of funds. Following COM Finance's review and signature, submit the completed form with required attachments (proposed posting with qualifications) to the Dean, copying the Associate Dean for Faculty Affairs, comdeansoffice@health.fau.edu, and any pertinent college leadership. To request a non-tenure Research Track or Research Associate position, please see the Research Faculty and Research Associate Position Request Form available at https://comsupport.fau.edu/kb/faculty-and-staff-affairs.

If there is an expectation this position will utilize animal models for research and/or requires a start-up package as a Pillar co-hire, then authorization from the VP for Research is necessary before recruiting and finalizing the hire.

Please direct inquiries to comdeansoffice@health.fau.edu

Please download the attached file using the link below.